

**REGULAR MEETING
OCTOBER 17, 2024**

AGENDA

1. ADOPTION OF THE AGENDA
2. ADOPTION OF THE MINUTES
 - REGULAR – SEPTEMBER 24, 2024
 - SPECIAL – OCTOBER 2, 2024
3. BUSINESS FROM THE MINUTES
 - WATER/SEWER PROJECT
 - CLIMATE CHANGE PREPAREDNESS FUND
 - FIRE GUARD
 - RICE LAKE DAM
 - CEMETERY CARVING
 - ICE PLANT
 - DITCHING CURRIE DRIVE
 - COMMUNITY TREE ASSESSMENT
 - 2023/24 AUDIT REVIEW
4. FINANCIAL REPORTS and ACCTS RECEIVABLE
 - AUGUST AND SEPTEMBER 2024
 - SEPTEMBER 2024 ACCOUNTS RECEIVABLE
5. UNPAID BILLS
 - OCTOBER 17, 2024
6. CORRESPONDENCE
7. LAND USE
8. BISSETT EMERGENCY SERVICES
9. RECREATION PROGRAM
 - REVIEW
10. NEW BUSINESS
 - A) PWA – EMPLOYMENT
 - B) ONE TON TRUCK
 - C) REVIEW SIGFUSSON GARBAGE
 - D) NEXT REGULAR MEETING

REGULAR MEETING MINUTES

OCTOBER 17, 2024

10:00AM

MEMBERS: Carla Nicholson-Spence
Doug McPherson
Mark Wynne
James Baldwin (By phone)

1. ADOPTION OF THE AGENDA:

RESOLUTION #97 – 2024/25

WHEREAS: Adoption of the Agenda – October 17, 2024.

BE IT RESOLVED THAT: The Agenda be adopted with additions to New Business.

M/S by Mark Wynne and Doug McPherson All in favour

2. ADOPTION OF THE MINUTES:

RESOLUTION #98 – 2024/25

WHEREAS: Adoption of the Regular Meeting Minutes September 24, 2024 and Special Meeting, October 2, 2024.

BE IT RESOLVED THAT: The Regular and Special Meeting Minutes be adopted as presented.

M/S by James Baldwin and Mark Wynne All in favour

3. BUSINESS FROM THE MINUTES:

A) WATERWORKS PROJECT:

- On Tuesday, October 22nd the council along with representatives of: Municipal and Northern Relations, Stantec, Earth Max and Water Stewardship Board will carry out a 'walk through' of the works carried out during the WATERWORKS PROJECT.

The purpose of this walk through is to identify deficiencies and areas that require restoration.

Until the work is complete as determined by this walk through the contract is not signed off on and is not considered complete.

Although markers are required to identify areas that could pose a safety risk to snowmobiles, quads and snow clearing, these will be modified to have a more appealing look in the community.

The meter installation on Currie Drive that was attempted on Monday, October 21st unfortunately resulted in a longer than expected water interruption and was not completed due to a technical difficulty with the meter. We are sorry for the inconvenience this caused those affected by the water interruptions and this will mean another expected interruption in the very near future - those who will be affected by this additional water interruption will be advised.

Council has made their official request to lift the Boil Water Advisory now that all requirements to do so have been met – the advisory **MUST** be lifted by the Medical Officer of Health and **THE COMMUNITY WILL BE ADVISED WHEN IT IS OFFICIALLY LIFTED – UNTIL THAT TIME THE COMMUNITY REMAINS ON A BOIL WATER ADVISORY.**

THE BISSETT COMMUNITY COUNCIL CAN NOT THANK THE COMMUNITY ENOUGH FOR THEIR PATIENCE AND UNDERSTANDING AND PERHAPS FRUSTRATIONS AS WE NAVIGATED THIS EXTENSIVE BUT NECESSARY PROJECT.

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B) CLIMATE CHANGE PREPAREDNESS FUND:

RESOLUTION #99 – 2024/25

WHEREAS: Climate Change Preparedness Fund.

BE IT RESOLVED THAT: The Bissett Community Council apply for funding through the CCPF that could assist the community with the inevitable impacts of climate change.

BE IT RESOLVED THAT: Funding to change any community buildings that currently have shingles to Metal (tin), as a gathering centre; Air conditioning and WIFI at the Community Hall, additional fire break dollars, fire smart clean up ie: brushing.

M/S by Doug McPherson and James Baldwin

All in favour

C) FIRE GUARD/BREAK: Currently arranging a follow up meeting.

CARRY

D) RICE LAKE DAM: MNR has assigned funds to carry out an Environmental Study. Further clarification on who would then be responsible for the structure is needed. Council will follow up with MNR.

CARRY

E) CEMETERY TREE STUMP CARVING: Council has reached out to Rick Hall who is a carver and he has provided a quote for a pre-assessment however, council has determined that they will assess the tree to ensure it is in a carve able state and not rotten. Other quotes may be obtained prior to any decision being made. This is not a priority item.

CARRY

F) ICE PLANT: In follow up to the inspection of the Ice Plant by CIMCO, it has been determined that unfortunately the compressor has come to its end of life and parts are hard to come by and expensive and there would be no guarantee on how long it would last if it was rebuilt. Council requested options ie: new and a rebuilt unit and the quotes provided are above and beyond anything the council can afford. New is approximately \$62000 and applicable taxes and a rebuilt or used unit is approximately \$52000 and applicable taxes. This requires extensive discussion.

CARRY

G) DITCHING CURRIE DRIVE: Pin location has determined that some of the ditch on the N side of Currie Drive encroaches on or within property boundaries. This poses a problem with ditching. The water is currently running ok but there is a need for debris clean up. Council will carry out light brushing and clean up where they can and will ask homeowners to ensure the ditch in proximity of their homes is clear of debris. Response will be made to Terry Buss.

RESOLUTION #100 – 2024/25

WHEREAS: Ditching Currie Drive.

BE IT RESOLVED THAT: The Bissett Community Council will carry out light brushing and cleaning of the ditch on the N side of Currie Drive that is not within the boundary of any property.

BE IT RESOLVED THAT: Letters be sent to occupiers to request that debris be cleaned out of their ditch.

M/S BY Mark Wynne and James Baldwin

All in favour

H) COMMUNITY TREE ASSESSMENT: PW has carried out tree assessment and some have been removed or trimmed. In response to the request to have property owners clean up overhang or overgrown trees that encroach on other properties will be made to all residents and seasonal occupiers. Council to talk to HWYS to see who is responsible for branch trimming that poses safety risks to Hydro lines on PR #304.

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3. BUSINESS FROM THE MINUTES...con't

H) COMMUNITY TREE ASSESSMENT:

RESOLUTION #101 – 2024/25

WHEREAS: Pole saw purchase.

BE IT RESOLVED THAT: Pending review of 3 quotes, a good quality pole saw be purchased.

M/S by Mark Wynne and James Baldwin

All in favour

I) 2023/24 AUDIT:

RESOLUTION #102 – 2024/25

WHEREAS: Bissett Community Council 2023/24 Audit report.

BE IT RESOLVED THAT: The Bissett Community Council has reviewed, discussed and approves the 2023/24 Audit.

M/S by Doug McPherson and Mark Wynne

All in favour

Following the Audit review a discussion was held on the Community Budget specific to the 20% contribution that is the portion the councils are to fund and are made-up in service fees ie: water/garbage/sewage and Municipal Tax payments, for example.

As part of this 20% calculation is the amount the community MAY or MAY NOT receive in tax monies. The amount of Municipal Tax the community receives each year is dependant on the 80% paid to Frontier School Division regardless of taxes collected as it is paid as per the total assessment of the community.

Any funds remaining are then paid to the community if enough taxes have been collected in excess of the 80%. If there are not enough taxes collected, this can and has resulted in the community owing the department for shortfalls.

This leaves a substantial variation each fiscal year and is extremely hard to budget.

During the Regional Workshop the request was made to see this removed from the budgeting process.

In follow up the council has decided that a resolution was necessary to push this forward with the department of MNR.

RESOLUTION #103 – 2024/25

WHEREAS: Municipal Tax portion of Community Budgets.

WHEREAS: Due to significant and substantial variations in the amount payable to the community based on taxes collected and overall contribution to Frontier School Division;

BE IT RESOLVED THAT: The department remove the Municipal Tax portion from the Community

Budgeting process as the amount is not reliable nor realistic to the overall budget of the community.

M/S by Mark Wynne and Doug McPherson

All in favour

4. FINANCIAL REPORT and ACCOUNTS RECEIVABLE:

RESOLUTION #104 – 2024/25

WHEREAS: August and September Financial Report.

BE IT RESOLVED THAT: The August and September Financial Reports be accepted as presented.

M/S by Doug McPherson and James Baldwin

All in favour

ACCOUNTS RECEIVABLE:

RESOLUTION #105 – 2024/25

WHEREAS: Accounts Receivable – September 2024.

BE IT RESOLVED THAT: The Accounts Receivable be accepted as presented.

M/S by Doug McPherson and Mark Wynne

All in favour

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ACCOUNTS RECEIVABLE AS AT SEPTEMBER 30, 2024

NAME	TOTAL	DESCRIPTION
1911 GOLD CANADA CORPORATION	925.00	SINCE PAID
HOTEL SAN ANTONIO	200.00	SINCE PAID
MNR	2,137.33	WATERWORKS REIMB
NACC	1,587.41	AGM REIMB
SHARED HEALTH - ERS EAST	1,575.00	CLINIC/BAY RENTAL (\$525 rec'd) WATER/SEWER LAGOON/GARBAGE
SIGFUSSON NORTHERN	8,440.00	SEPT
SPRINGFIELD SEPTIC SERVICES	1,125.00	SEWER LAGOON U/F
WALLACE LAKE LODGE	80.00	SEWER LAGOON U/F

TOTAL OUTSTANDING: 16,069.74

***INVOICES MOVING FORWARD TO INDICATE PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE**

5. UNPAID BILLS AS AT OCTOBER 17, 2024

RESOLUTION #106– 2024/25

WHEREAS: Unpaid bills as at October 17, 2024.

BE IT RESOLVED THAT: The Unpaid bills as at October 17, 2024 for a total amount payable of \$11579.52 be approved.

M/S by James Baldwin and Carla Nicholson-Spence

All in favour/MW abst GW DM abst DH

UNPAID BILLS AS AT OCTOBER 17, 2024

NAME	TOTAL	DESCRIPTION
AIRMASTER SALES LTD.	291.23	Approved signs
CLEARTECH INDUSTRIES INC	5,524.39	Chemicals
D & D Excavating & Hauling	2,483.26	Garbage Bin Hauling
DURACAN	132.30	Water Testing
GARDWINE NORTH	1,579.74	Freight
HALLDORSON, D.	629.10	BES FD Jackets
HOTEL SAN ANTONIO	200.00	Logs for flower boxes
LINDE CANADA INC	31.99	Accetelyne
POWerview AUTO SUPPLIES LTD.	292.04	Misc Public Works
WYNNE, Gail	249.97	Gift Card/Potluck supplies/Placard
WYNNE'S PLACE	165.50	3 x take in water samples/Misc supplies

TOTAL OUTSTANDING: 11,579.52

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6. CORRESPONDENCE:

A. Table of Organization (TOO) – Bissett Water and Wastewater Facilities to be signed by operator in charge and adopted by council resolution.

RESOLUTION #107 – 2024/25

WHEREAS: Table of Organization (TOO) – Bissett Water and Wastewater Facilities.

BE IT RESOLVED THAT: The Table of Organization be adopted by the Bissett Community Council.

M/S by Doug McPherson and James Baldwin

All in favour

B. Council has been advised by MNR that additional top up monies are payable to the community specific to water treatment plant operators. Each current position has been calculated based on MNR wage table plus top up. As a result of this calculation and additional funding, an increase is needed for John McPherson based on the wage table and supplements retroactive to April 1, 2024 as well as back pay for 2023. The other operators are being paid either at or above set wage rates.

RESOLUTION #108 – 2024/25

WHEREAS: Wage increase to John McPherson effective April 1, 2024 and;

WHEREAS: Backpay for increase 2023.

BE IT RESOLVED THAT: An increase of \$1.32/hr be paid to John McPherson retroactive to April 1, 2024 and;

BE IT RESOLVED THAT: Backpay for 2023 be made in the amount of \$1135.66.

M/S by Doug McPherson and James Baldwin

All in favour

C. Council reached out to MNR to request information on other communities who may provide or pay compensation to residents while a Boil Water Advisory (BWA) is in effect. The response received back from Stew Sabiston/Director was that:

* The Department does not provide financial compensation to community residents who are impacted by a BWA

* The Department actively works with council to resolve and rescind the BWA.

NOTE: the most recent was self imposed for the safety and wellbeing of the community

* The Department are not aware of any examples where councils have provided bottled water to impacted residents because the water is still being provided subject to BWA requirements.

* In a situation where there is disruption resulting in NO water council should consider providing alternative interim options at which time council could submit a request for reimbursement for consideration.

D. A response was received from Adventure Air in regards to council's letter outlining some safety concerns. We have been assured that Adventure Air takes these concerns very seriously and are committed to addressing them with the utmost urgency and diligence. The safety and well-being of the residents in the Bissett community are of paramount importance.

E. MNR is hosting a CAO Workshop in Winnipeg – November 19 – 22, 2024. Gail Wynne/CAO will attend.

RESOLUTION #109 – 2024/25

WHEREAS: CAO Workshop – November 19 – 22, 2024 – Winnipeg.

BE IT RESOLVED THAT: Gail Wynne will attend.

M/S by Doug McPherson and Mark Wynne

All in favour

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F. The September water report was received from 1911 Gold.

G. The Bissett and Area Historical Society Minutes from the October 8th meeting are attached.

7. LAND USE:

A. DEVELOPMENT PERMIT APPLICATIONS:

RESOLUTION #110 – 2024/25

WHEREAS: Development Permit Application – Nadine Seavers – Lot 75, Plan 10968 – addition to front and side deck with pergola.

BE IT RESOLVED THAT: The DPA be approved – after the fact.

M/S by Doug McPherson and Mark Wynne 3 in fav/JB abst

RESOLUTION #111 – 2024/25

WHEREAS: Development Permit Application – Gordon Arndt – Lot 62, Plan 10968 – fence.

BE IT RESOLVED THAT: The DPA be approved.

BE IT RESOLVED THAT: Applicant is responsible to make sure it is within the property boundary of said lot.

M/S by Mark Wynne and Doug McPherson All in favour

B. Council discussed the removal of derelict buildings in follow up to letters sent (N. Wood/Fitz) and will request Crown Lands take action to have these buildings removed and lots cleaned up and lots declared vacant.

RESOLUTION #112 – 2024/25

WHEREAS: Derelict buildings Lot 7, Blk 2, Plan 16305 and Lots 8/9, Blk 2, Plan 16305 – Round Lake Road.

WHEREAS: The derelict buildings located on the above noted pose a safety and fire risk to the community.

BE IT RESOLVED THAT: Crown Lands take all necessary action to have these derelict building demolished, lots cleaned up and declared vacant.

M/S by Mark Wynne and James Baldwin All in favour

Further discussion was held on other locations within the community that are in need of clean up and it was decided that those property owners be advised in writing as well as a general public notice to ask property owners to take help take pride in the community by keeping their properties free of junk, garbage and to keep grass cut. Everyone's effort helps keep our community looking great!

RESOLUTION #113 – 2024/25

WHEREAS: Property clean up letters.

BE IT RESOLVED THAT: Letters specific to properties that are in need of clean up or grass cutting be notified in writing including those unoccupied.

M/S by Mark Wynne and Doug McPherson All in favour

C. At least one leak has been detected and needs repair. Other works will be included.

RESOLUTION #114- 2024/25

WHEREAS: Water leaks and associated works.

BE IT RESOLVED THAT: Leaks and any associated works be carried out at the availability of Dufour.

M/S by Doug McPherson and Mark Wynne All in favour

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8. BISSETT EMERGENCY SERVICES:

- A.** The August and September Monthly report was received.
- B.** Flush out points have been identified and adaptors may be required and will be priced out ASAP. CARRY

9. RECREATION PROGRAM: Council carried out a review of the Recreation and Wellness Program and will make changes to the job posting, job description and expectations of the program based on the current demographics, population and attendance challenges. It is expected that the rewrite will be carried out immediately and the job posted November 1, 2024.

RESOLUTION #115 – 2024/25

WHEREAS: Recreation and Wellness Director Employment Opportunity.

BE IT RESOLVED THAT: The Bissett Community Council post for the above noted.

M/S by Mark Wynne and James Baldwin All in favour

10. NEW BUSINESS:

A. PWA – EMPLOYMENT: Council reviewed the list submitted for work to be completed before the end of season for the PWA – Alan Leamy.

RESOLUTION #116 – 2024/25

WHEREAS: Alan Leamy/PWA seasonal termination.

BE IT RESOLVED THAT: Alan Leamy be provided 2 weeks notice of lay off effective November 15, 2024.

BE IT RESOLVED THAT: Upon request by Reece Kihn/PWS and justification an extension will be considered.

M/S by Mark Wynne and Doug McPherson All in favour

OTHER:

RESOLUTION #117 – 2024/25

WHEREAS: Purchase of internal heat trace for Post Office.

BE IT RESOLVED THAT: Internal heat trace for Post Office be approved for purchase.

M/S by Mark Wynne and Doug McPherson All in favour

B. ONE TON TRUCK: The one-ton truck requires 6 new tires, a safety and recall work. A quote was received for tires and the safety – council will request one more quote prior to a decision that will be made once the quotes are received.

C. REVIEW SIGFUSSON GARBAGE SERVICE FEES: Sigfusson Northern has been paying service fees for water, garbage and sewage dumping. Garbage fees have been charged at a rate of \$2500 per month. Review of dumping activity was carried out. Tim Merke will be contacted to see what their plan is moving forward and further discussion will be made. CARRY

D. NAIL MAGNET – TRANSFER STATION:

RESOLUTION #118 – 2024/25

WHEREAS: Nail magnet purchase – Bissett Transfer Station.

BE IT RESOLVED THAT: A nail magnet be purchased.

M/S by Doug McPherson and James Baldwin All in favour

E. Milestone has requested treated water and will be billed at current rate of \$100/1000 gallons.

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F. NEXT REGULAR MEETING:

MONDAY, NOVEMBER 25TH @ 10:00AM

***SUBJECT TO CHANGE**

A card and gift card were presented to MARK WYNNE as his term will end on November 5th. Mark served on council in 1989 for one term and returned in 2000 until 2008 where during this time he served as Mayor from 2003 - 2008. He returned in 2016 and has served two terms. Over the years Mark has served on council for a total of 20 years and that makes him currently the longest serving council member overall. CONGRATULATIONS MARK AND THANK YOU FOR YOUR SERVICE TO THE COUNCIL AND COMMUNITY.

The Regular Meeting adjourned at 12:34 PM

CARLA NICHOLSON-SPENCE/MAYOR

GAIL WYNNE/CAO

BISSETT & AREA HISTORICAL SOCIETY MEETING

Tuesday, October 8, 2024

Present: Jo'Anne Kelly, Seija Dittmar, Pat Unger, Rob and Rose Falk, Eleanor Stardom, Josette Lukowycz, Daisy McTaggart, Willard Anderson, Jim Campbell

Treasurer's Report (Eleanor): The bank balance is \$7122.81. The big upcoming expense will be the printing and mailing of the newsletter this month.

Membership (Josette) We have 7 members renewed already and 1 new member. Membership renewal forms will be included in the upcoming newsletter.

Newsletter (Eleanor): The newsletter has gone to the printer and should be ready for pickup by Friday, October 4. The envelopes will be addressed and mailed out by the end of October.

Passages: Sylvia Warrington, Gail Wynne's mother, and Doris (Anderson) Dixon in Powell River

Secretary's Report: The BAHS send a sympathy card to Gail Wynne and to Doris Dixon's family. Get well cards were sent to Barbara and Neill Campbell and Sharron Seewaldt and birthday cards were sent to Over 90 members Ruth (Anderson) Morden, Wilda Ward and Inga Kosevnikov. We received a thank you card from John and Wendy Panting which was read out at the meeting.

Monty's archives (Pat): Bob and Joan Bjornsson and Pat and Don Unger went up to visit Jean Vialoux and picked up 7-10 boxes containing Monty's Bissett collection including albums and DVDs. The boxes are currently being stored in Bob's garage until we have the time to go through them and decide what we want to keep.

Web Site: Josette said she would ask someone at Radio Station CJNU if they could recommend anyone to take over our web site. Eleanor also said she would make some inquiries.

New Business: Eleanor put out a request for pictures of Bissett (people and places) that can be included in upcoming minutes. Her collection is running out.

Christmas Lunch: We will be booking our December lunch for Friday, December 6, 2024 at CanadInns Polo Park. Everyone enjoyed the draw last year so we are asking each person attending the lunch to donate something for this year's draw (either purchased or something from home). Items can be brought to the next meeting or brought to the December lunch.

The meeting was adjourned

**Next meeting: Tuesday, November 12, 2024 at 12:00 noon
at Smitty's restaurant (St. James and Ellice)**

Everyone is welcome